**Week 5 – Assignment #5 (Relaxing Travel - Part #3)**

Group 11

Pierce College – Session 6 2023

MIS 302: Project Management

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**Exhibit B**

**Relaxing Travel Relocation**

**Delivery of Work Schedule**

The following is the Delivery of Work Schedule from the buyer for the seller to follow. This timeline also includes payments to be made during the contract.

**03August2023** – Contract signed between Relaxing Travel (the Buyer) and PC Equipment Sales (the Seller). A deposit for the work will be made to help start with purchases.

**08August2023** – Seller will have two different office setups emailed to Buyer for Approval

**10August2023** – Buyer will inform Seller of furniture they plan to use no later than (NLT) 1200pm local time. The Seller will then order all material and inform the Buyer of all updates. Once material has arrived at Seller's warehouse, a second payment will be made to the Seller from the Buyer.

**21-23August2023** – Delivery and installation of all material in employee’s households.

**28August2023** – Final Payment due to the Seller.

All timelines after the purchase date of 10August2023 are tentative. The Seller must notify the Buyer via email with the lead times of the material to arrive. If the lead times are farther then the project delivery and installation date, the Buyer will have two business days from the time of notification on whether to proceed with purchase, or if they will proceed in a different path.